

The Wilmington Township Mercer County Board of Supervisors met on January 4, 2016, in the township building. The reorganization meeting was called to order at 7:30 p.m. by Chad Taylor, with Richard Wilson and William Roth in attendance. Guests present are on attached sign in sheet. The pledge to the flag was given.

Judge Thomas Dobson administered the Oath of Office to Richard Wilson.

Public Comment

None

Mr. Taylor made a motion to appoint Mr. Wilson as chairman, Mr. Roth seconded. Roll call vote: Chad Taylor – yes, Richard Wilson – yes, William Roth – yes. The meeting was turned over to Mr. Wilson at this time.

Mr. Roth made a motion to appoint Mr. Taylor as vice-chairman, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to appoint Cindy Black as secretary/treasurer/administrator, at \$18.00/hour plus a 3% increase, 3 days/week, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Mr. Roth as Assistant Secretary in order to take minutes at meetings in case of the secretary's absence, seconded by Mr. Wilson. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to set the Treasurer's Bond at \$400,000.00, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to set office hours on Tuesday, Wednesday, Thursday, 8:00 am – 4 pm, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint the 3 supervisors as Roadmaster, Administrator, Building and Grounds Maintenance, Public Works, and any other positions at the wages set by the auditors, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to set wages for laborer at \$18.00/hour for snow plowing, mechanic work, and heavy equipment operating, and \$14.00/hour for all other positions, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Ray Bogaty as township solicitor with \$2500 retainer; \$125.00/hour, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to appoint Frank Taylor Engineering as township engineer at rates listed on the professional service fees table effective 1/1/16, which includes principal at

\$97.75/hour. Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to adopt Resolution 2016-1 to appoint Black, Bashor and Porsch to audit the 2015 township finances, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Chuck Smith as township Sewage Enforcement Officer at 2016 submitted rates and Doug Duncan as alternate SEO which would use the same rates, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Jeff Richardson of Richardson Inspection Services as township zoning officer & building code official, with a \$500.00 yearly mileage allowance for zoning work, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint John D R Byler as chairman of the vacancy board, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to set First National Bank as depository for township funds, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to pay Penn Power and taxes through electronic funds transfer, the Borough for sewage usage, Selective Insurance, and any other bills due in between meetings, with those bills being included on the treasurer's monthly report, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to establish regular meetings for the second Wednesday of each month at 7:30 p.m. at the township building, starting on February 10. Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Richard Wilson as attendee and voting delegate to the state convention, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to authorize pay at the regular hourly wages for an 8 hour day for each day attended at state convention plus mileage and meals, seconded by Mr. Taylor. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to authorize township employees to attend training with compensation and mileage expenses as allowed by law. Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to adopt Resolution 2016-2 to appoint Mark Chase as Zoning Hearing Board Member, with term expiring 12/31/2018, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint John Richardson and Diana Caiazza as Planning Committee Members, with terms to expire 12/31/2018. Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint William Roth as MCRCOG representative and Mr. Taylor as alternate. Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Cindy Black as representative to the Metropolitan Planning Organization, and Chad Taylor as the alternate, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Diana Caiazza from the Planning Commission as representative for MCRPC and Chad Taylor as alternate, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Cindy Black as EIT delegate and Mr. Roth as alternate, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to adopt Resolution 2016-3 to set the fee schedule for building/pavilion rental, copy/fax fees, building permits, sewage permits, road inspections, and Zoning Hearing Board fees, seconded by Mr. Taylor. Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Regular Meeting

No public comments.

The December 9, 2015 meeting minutes were approved by a motion from Mr. Taylor, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to approve the treasurer's report, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Communications

Mr. Wilson reported that:

- Time Warner Cable sent list of networks that were added or dropped as well as rate changes.
- PSATS sent a flyer regarding their two day boot camp for newly elected supervisors.

Township Reports

There was nothing to report from the MPO, MCRCOG, and EIT meetings.

Ms. Caiazza submitted the MCRPC audit report.

Unfinished Business

There was nothing new to report on the sewer project/sewage management.

New Business

There was nothing to report from the Planning Commission.

Mr. Wilson announced the auditors meeting would take place on January 5 at 1 pm, and a special meeting would take place on January 20 at 7:30 pm to appoint a tax collector. It was decided that the vacancy board chairman would also interview candidates for the tax collector position due to conflicts of interest between the candidates and board members.

Mr. Wilson made a motion to accept Fred Deramo's resignation as auditor, seconded by Mr. Roth. Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Dr. Joseph Raught and Russell Williams as auditors until the next municipal election, seconded by Mr. Roth. Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson reported that the 2016-2017 Costars Salt Contract through Costars is due March 15.

Mr. Wilson made a motion to remove Brian Caiazza from the bank signature card and add Richard Wilson to the signature card for all accounts, seconded by Mr. Taylor. Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to add Richard Wilson to the township credit cards and fueling cards, seconded by Mr. Taylor. Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson announced that the next joint seal coat meeting will take place on January 26 at 9 am at Delaware Township. Mr. Wilson and Mr. Roth plan to attend.

Mr. Wilson made a motion to pay the bills and payroll, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Public Comment

Mr. Engelsiepen commended the supervisors for plowing the roads well. He also questioned whether PENNDOT was aware they were supposed to be plowing the state roads. Ms. Black will check on this.

Mr. Roth made a motion to adjourn the meeting at 8:01 p.m., seconded by Mr. Taylor.

Cindy Black, secretary