

The Wilmington Township Mercer County Board of Supervisors met on January 3, 2017, in the township building. The reorganization meeting was called to order at 6:30 p.m. by Richard Wilson, with Chad Taylor and William Roth in attendance. Guests present are on attached sign in sheet. The pledge to the flag was given.

Public Comment

None

Mr. Taylor made a motion to appoint Mr. Wilson as chairman, Mr. Roth seconded. Roll call vote: Chad Taylor – yes, Richard Wilson – yes, William Roth – yes.

Mr. Roth made a motion to appoint Mr. Taylor as vice-chairman, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to appoint Cindy Black as secretary/treasurer/administrator, at \$18.54/hour 3 days/week, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Mr. Roth as Assistant Secretary in order to take minutes at meetings in case of the secretary's absence, seconded by Mr. Taylor. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to set the Treasurer's Bond at \$400,000.00, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to set regular office hours on Tuesday, Wednesday, Thursday, 8:00 am – 4 pm, with temporary hours of Tuesday, Wednesday, Thursday, 9 am – 1 pm for an undetermined length of time, seconded by Mr. Wilson. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to appoint the 3 supervisors as Roadmaster, Administrator, Building and Grounds Maintenance, Public Works, and any other positions at the wages set by the auditors, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to set wages for laborer at \$18.00/hour for snow plowing, mechanic work, and heavy equipment operating, and \$14.00/hour for all other positions, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Ray Bogaty as township solicitor with \$2500 retainer; \$125.00/hour, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Frank Taylor Engineering as township engineer at rates listed on the professional service fees table effective 1/1/17, which includes principal at \$98.60/hour. Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to adopt Resolution 2017-1 to appoint Black, Bashor and Porsch to audit the 2016 township finances, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Patrick Kelley as township Sewage Enforcement Officer at the 2017 submitted rates and either Doug Duncan as alternate or whoever Patrick Kelley would prefer to use as an alternate SEO, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Jeff Richardson of Richardson Inspection Services as township zoning officer & building code official, with a \$500.00 yearly mileage allowance for zoning work, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to appoint John D R Byler as chairman of the vacancy board, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to set First National Bank as depository for township funds, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to pay Penn Power and taxes through electronic funds transfer, the Borough for sewage usage, Selective Insurance, and any other bills due in between meetings, with those bills being included on the treasurer's monthly report, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to establish regular meetings for the second Wednesday of each month at 7:30 p.m. at the township building, starting on February 8. Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Richard Wilson and Cindy Black as attendees and Dick Wilson the voting delegate to the state convention, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to authorize pay at the regular hourly wages for an 8 hour day for each day attended at state convention plus mileage and meals, seconded by Mr. Wilson. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to authorize township employees to attend training with compensation and mileage expenses as allowed by law. Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to adopt Resolution 2017-2 to appoint Jack Hanes as Zoning Hearing Board Member and Jeff Hoy as alternate, with terms expiring 12/31/2019, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint David Batley as Planning Committee Member, with terms to expire 12/31/2019. Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Richard Wilson as MCRCOG representative and Mr. Taylor as alternate. Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to appoint Cindy Black as representative to the Metropolitan Planning Organization, and Chad Taylor as the alternate, Mr. Taylor seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to appoint Diana Caiazza from the Planning Commission as representative for MCRPC and Chad Taylor as alternate, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Wilson made a motion to appoint Cindy Black as EIT delegate and Mr. Roth as alternate, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Roth made a motion to adopt Resolution 2017-3 to set the fee schedule for building/pavilion rental, copy/fax fees, building permits, sewage permits, road inspections, and Zoning Hearing Board fees, seconded by Mr. Taylor. Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Regular Meeting

No public comments.

The December 14, 2016 meeting minutes were approved by a motion from Mr. Taylor, seconded by Mr. Roth. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Mr. Taylor made a motion to approve the treasurer's report, Mr. Roth seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Communications

Ms. Black reported that:

- New Tech Global Environmental sent a Downstream Notification regarding an above ground storage tank facility that Wilmington Township is within 20 miles downstream from. This facility is located at the Lackawannock-Larmon Central Facility in Mercer County. They provided a detailed inventory of the types and quantities of material in storage at the facility.
- EMT Training is on January 25 at 6:30 pm. Cindy will attend with Amy Gilliland if possible.

Township Reports

There was nothing to report from the MPO, MCRCOG, MCRPC and EIT meetings.

Unfinished Business

There was nothing new to report on the sewer project/sewage management and Zoning Ordinance.

The next joint seal coat meeting is on January 11, 9 am at Delaware Township.

New Business

There was nothing to report from the Planning Commission.

Mr. Wilson reported that the Costars Salt Contract through Costars is due March 15.

Mr. Taylor made a motion to pay the bills and payroll, Mr. Wilson seconded. Roll call vote: Richard Wilson – yes, Chad Taylor – yes, William Roth – yes.

Public Comment

None

Mr. Wilson made a motion to adjourn the meeting at 7:16 p.m., seconded by Mr. Taylor.

Cindy Black, secretary